



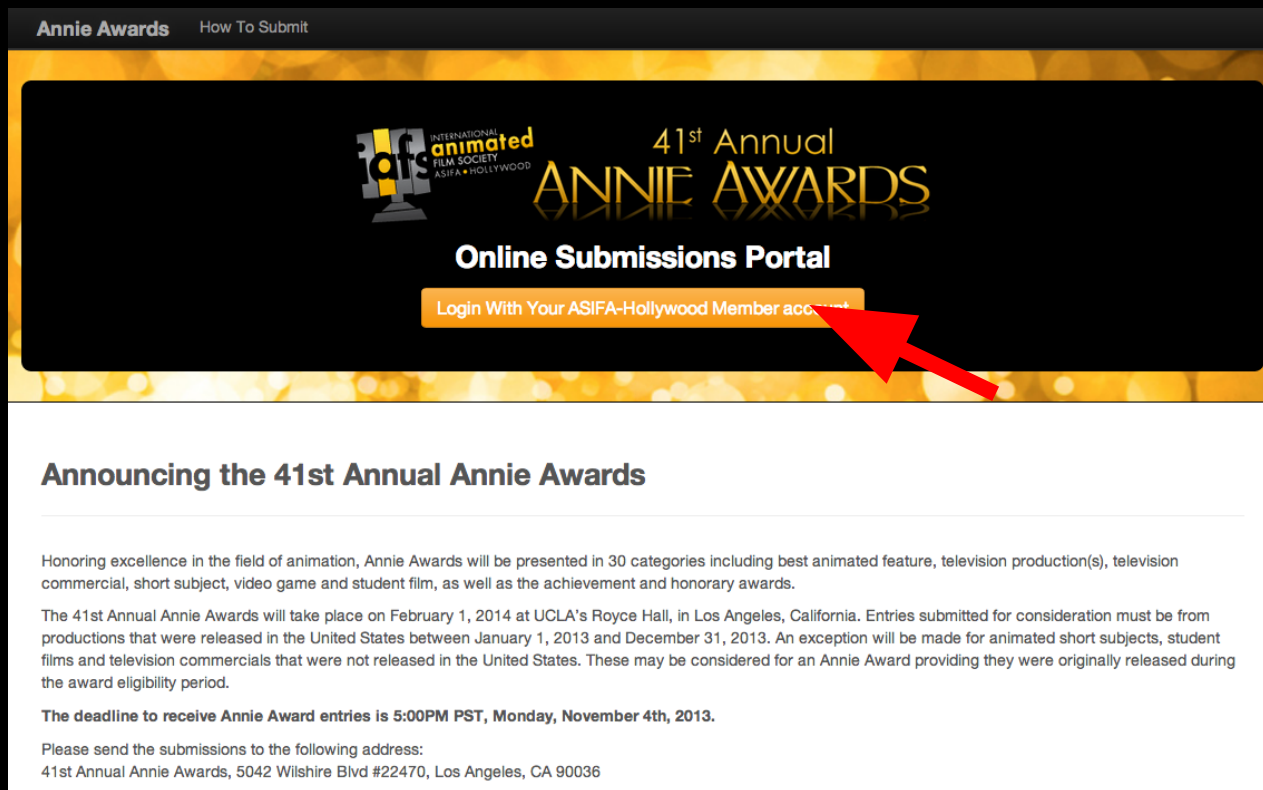
41st Annual
ANNIE AWARDS

How To Use The Annie Awards Submissions Portal

A Guide For Studios & Independent Submitters

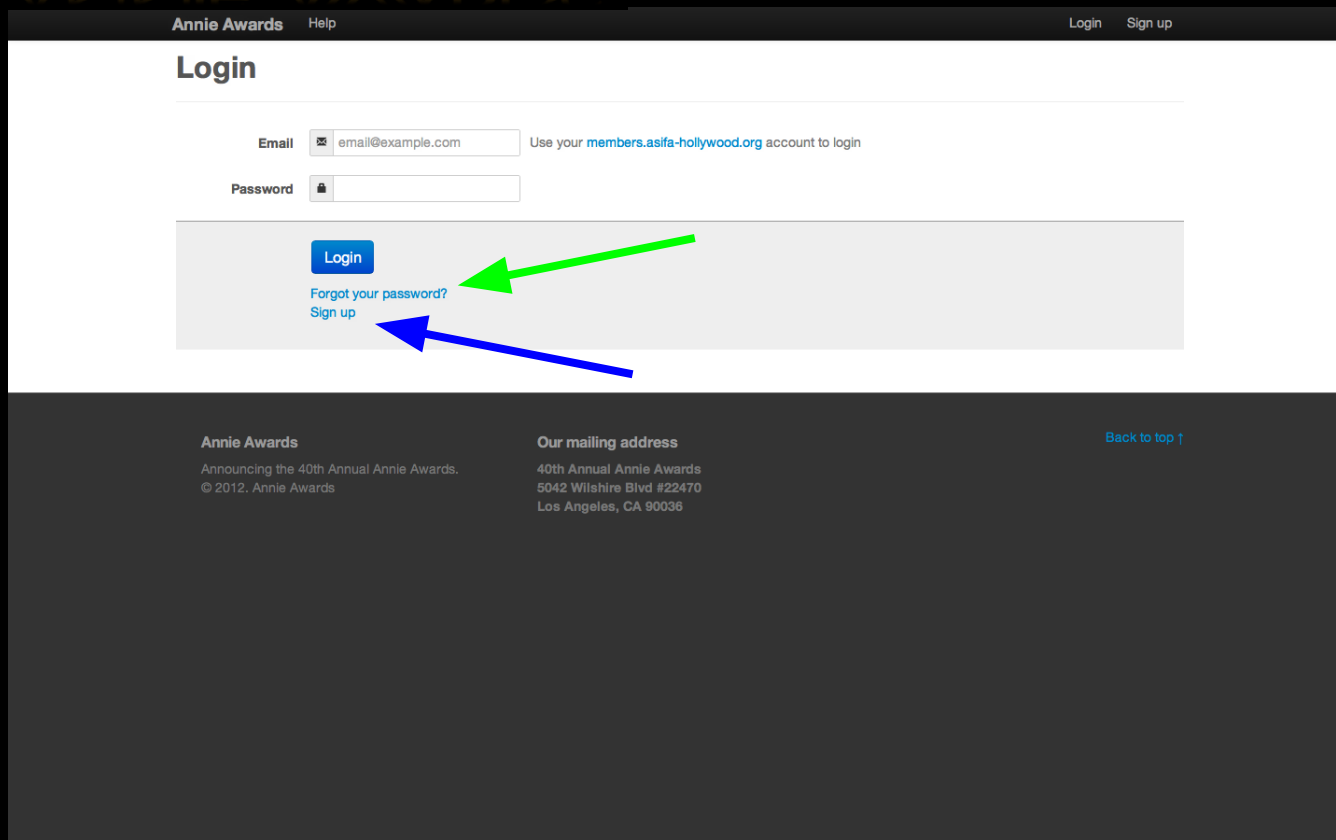
This version includes a tutorial to help you **upload materials** to complete your submission.

a/o Sat Aug 24 2013



Navigate to the following URL:
submissions.annieawards.org

You will see a screen just like the one shown above. Click the indicated button to log in.



Annie Awards Help Login Sign up

Login

Email Use your members.asifa-hollywood.org account to login

Password

[Login](#)

[Forgot your password?](#)

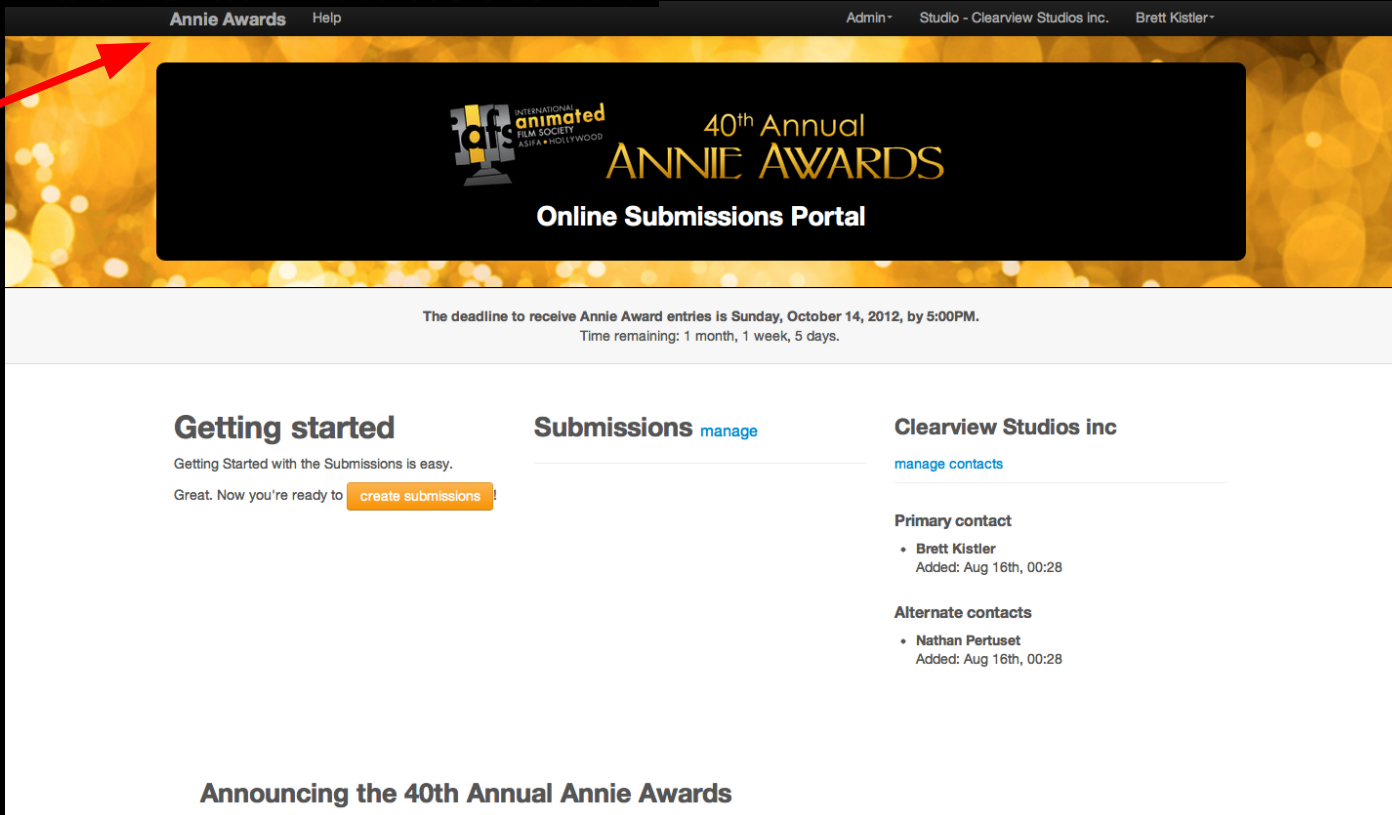
[Sign up](#)

Annie Awards
Announcing the 40th Annual Annie Awards.
© 2012, Annie Awards

Our mailing address
40th Annual Annie Awards
5042 Wilshire Blvd #22470
Los Angeles, CA 90036

[Back to top ↑](#)

You will be taken to the above login screen. **Use your ASIFA-Hollywood member login information to sign in.** If you don't have that information handy, you may click the "forgotten password" link (shown on the screenshot above with a green arrow) to receive a reminder via email. If you are not yet an ASIFA-Hollywood member, **you must become a Professional-level ASIFA-Hollywood member before you can submit your project(s).** Click "Sign Up" (shown on the screenshot above with a blue arrow).



The screenshot shows the '40th Annual ANNIE AWARDS Online Submissions Portal'. A red arrow points to the 'Annie Awards' link in the top left navigation bar. The main content area includes a deadline notice: 'The deadline to receive Annie Award entries is Sunday, October 14, 2012, by 5:00PM. Time remaining: 1 month, 1 week, 5 days.' Below this are three columns: 'Getting started' with a 'create submissions' button, 'Submissions' with a 'manage' link, and 'Clearview Studios inc' with 'manage' and 'contacts' links. The 'Primary contact' section lists Brett Kistler, and the 'Alternate contacts' section lists Nathan Pertuset. At the bottom, it says 'Announcing the 40th Annual Annie Awards'.

The next screen you'll see is your studio dashboard, shown above. This is your 'base camp' for adding submissions, managing submissions, paying for submissions and managing the members of your studio.

You can always return to this screen by clicking "**Annie Awards**" in the top left-hand corner of submissions.annieawards.org (shown here with a red arrow).

Getting started

Getting Started with the Submissions is easy.

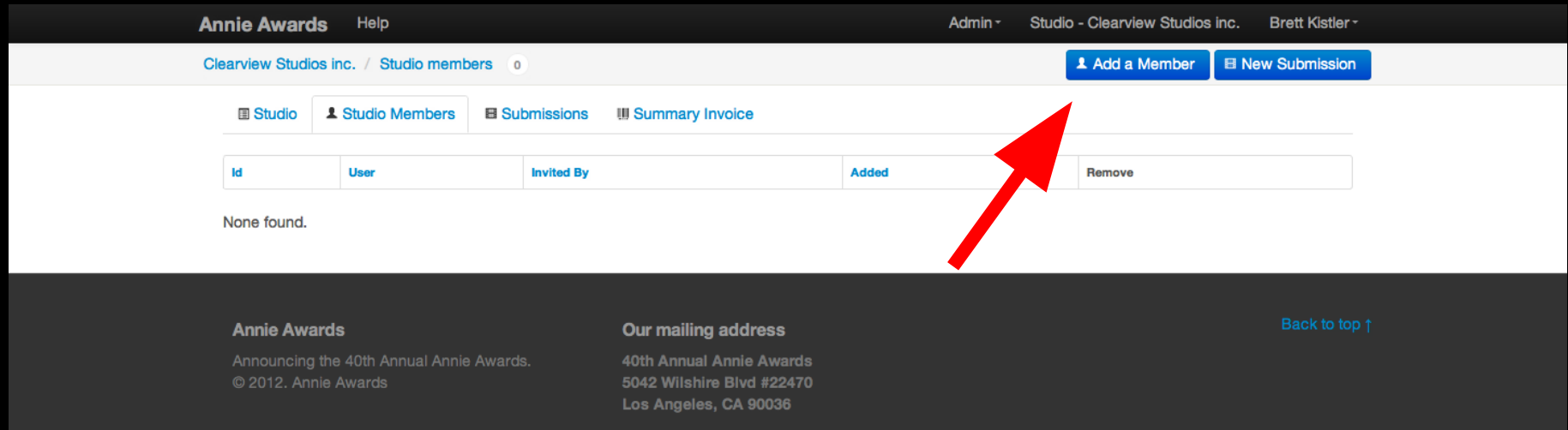
Please add at least one [alternate contact](#) to Acme inc.

We need this information in case we are unable to reach you regarding your submissions. (This person must also be an ASIFA member, and will be authorized to add submissions on the Studio's behalf.)

Before you do add any submissions, please click the gold button as shown above to **add an alternate contact to your profile**. We need this information in case we are unable to reach you regarding your submissions. (This person must also be an ASIFA member, and will be authorized to add submissions on your/the Studio's behalf.)

If we are unable to reach you or your alternate contact, your submissions will be invalid.

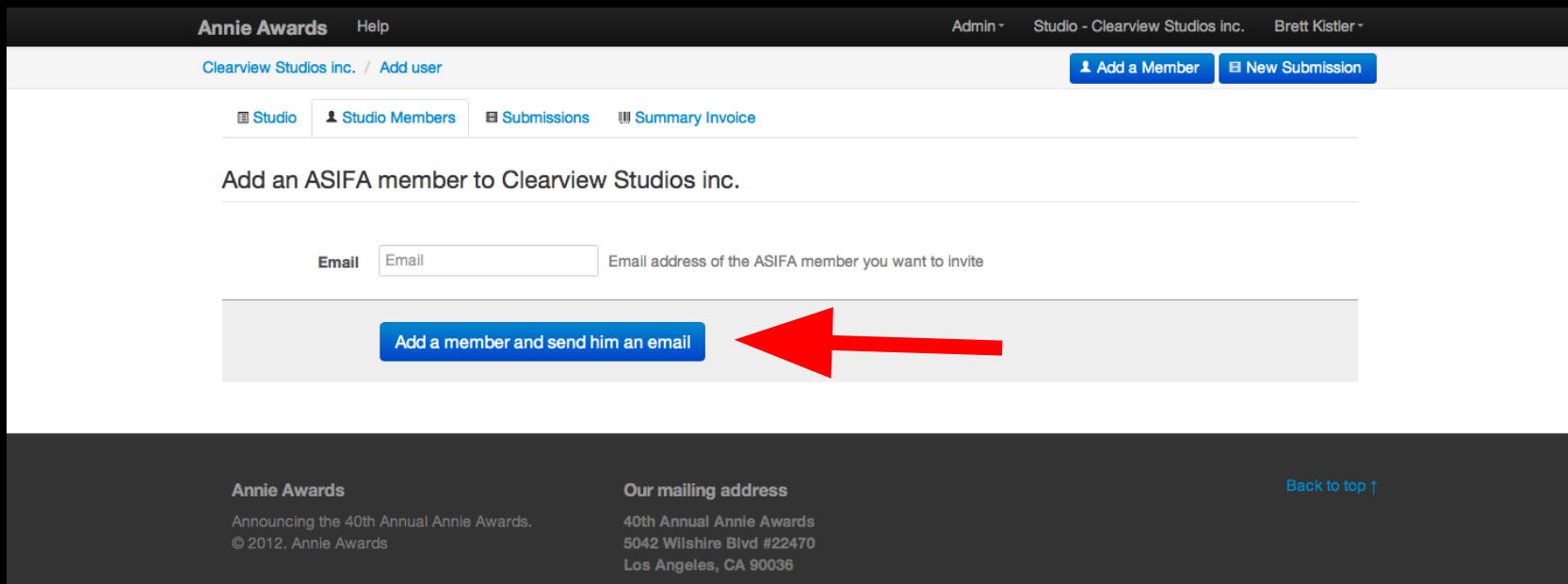
Adding An Alternate Contact



The screenshot shows the 'Annie Awards' website interface. At the top, there's a navigation bar with 'Annie Awards', 'Help', 'Admin', 'Studio - Clearview Studios Inc.', and 'Brett Kistler'. Below this, a breadcrumb trail reads 'Clearview Studios Inc. / Studio members 0'. Two buttons are visible: 'Add a Member' (highlighted with a red arrow) and 'New Submission'. A tabbed interface shows 'Studio', 'Studio Members' (selected), 'Submissions', and 'Summary Invoice'. Below the tabs is a table with headers: 'Id', 'User', 'Invited By', 'Added', and 'Remove'. The table is currently empty, with the text 'None found.' below it. The footer contains contact information for the 40th Annual Annie Awards, including the mailing address in Los Angeles.

To add an alternate contact -- **and you must add at least one** -- click the "Add A Member" button (shown here with a red arrow).

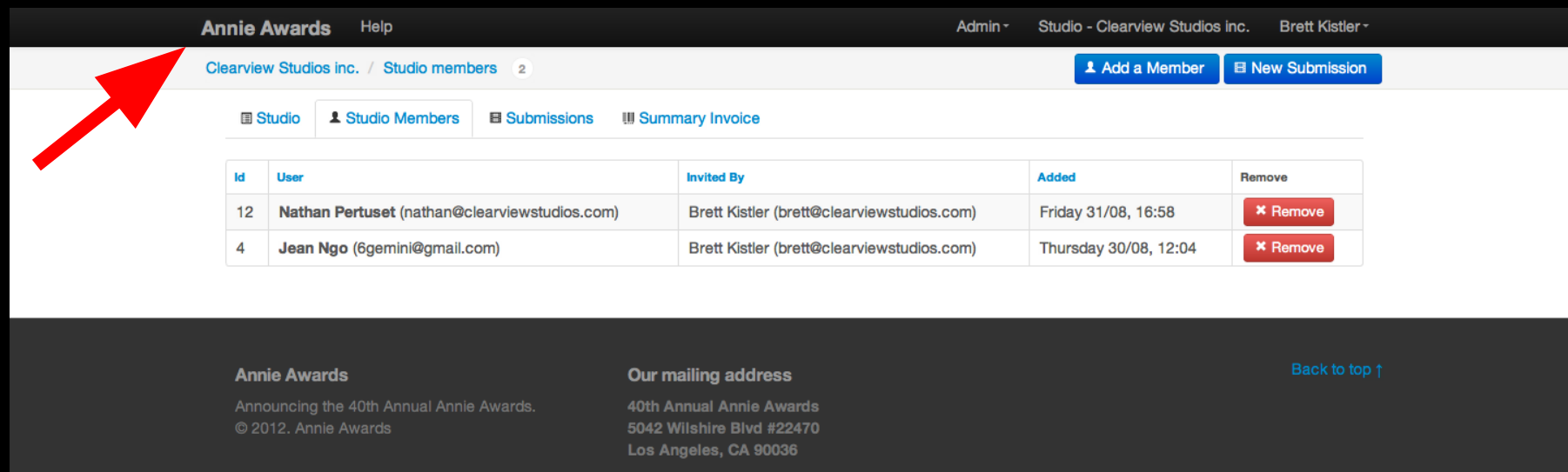
Adding An Alternate Contact



The screenshot shows the 'Annie Awards' website interface. At the top, there's a navigation bar with 'Annie Awards', 'Help', 'Admin -', 'Studio - Clearview Studios Inc.', and 'Brett Kistler -'. Below this, a breadcrumb trail reads 'Clearview Studios Inc. / Add user'. Two blue buttons, 'Add a Member' and 'New Submission', are visible. A tabbed interface shows 'Studio' selected, with other tabs for 'Studio Members', 'Submissions', and 'Summary Invoice'. The main heading is 'Add an ASIFA member to Clearview Studios inc.'. Below this is an 'Email' label and a text input field containing 'Email'. To the right of the input field is the text 'Email address of the ASIFA member you want to invite'. At the bottom of the form is a blue button labeled 'Add a member and send him an email', which is highlighted by a large red arrow pointing left towards it. The footer contains 'Annie Awards' information, 'Our mailing address' (40th Annual Annie Awards, 5042 Wilshire Blvd #22470, Los Angeles, CA 90036), and a 'Back to top ↑' link.

You'll see a screen just like the one above.

Type the ASIFA member's email address and click the blue button (shown here with a red arrow). The person will receive instructions via email.



Annie Awards Help Admin - Studio - Clearview Studios Inc. Brett Kistler -

Clearview Studios Inc. / Studio members 2 [Add a Member](#) [New Submission](#)

[Studio](#)
[Studio Members](#)
[Submissions](#)
[Summary Invoice](#)

Id	User	Invited By	Added	Remove
12	Nathan Pertuset (nathan@clearviewstudios.com)	Brett Kistler (brett@clearviewstudios.com)	Friday 31/08, 16:58	Remove
4	Jean Ngo (6gemini@gmail.com)	Brett Kistler (brett@clearviewstudios.com)	Thursday 30/08, 12:04	Remove

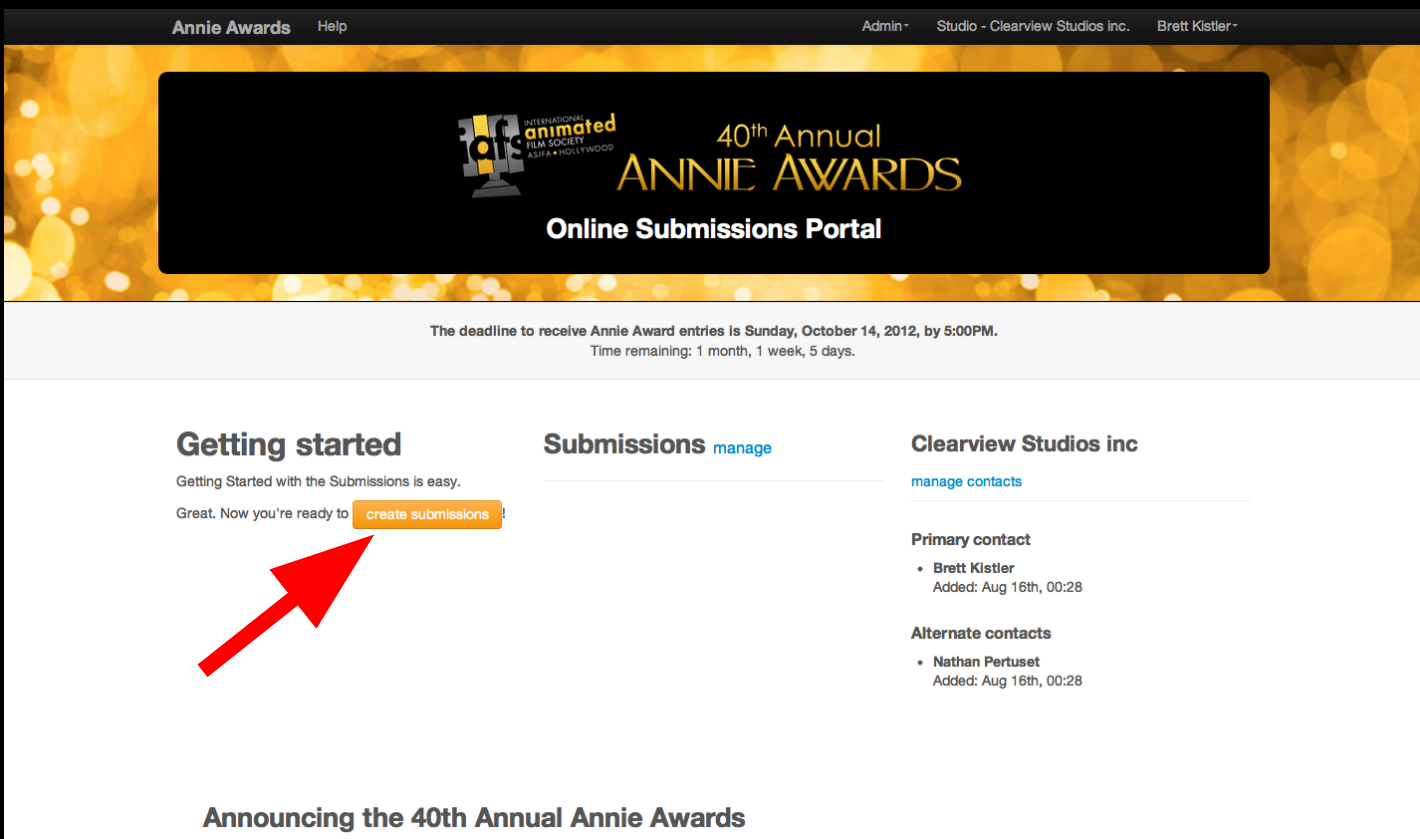
Annie Awards
 Announcing the 40th Annual Annie Awards.
 © 2012. Annie Awards

Our mailing address
 40th Annual Annie Awards
 5042 Wilshire Blvd #22470
 Los Angeles, CA 90036

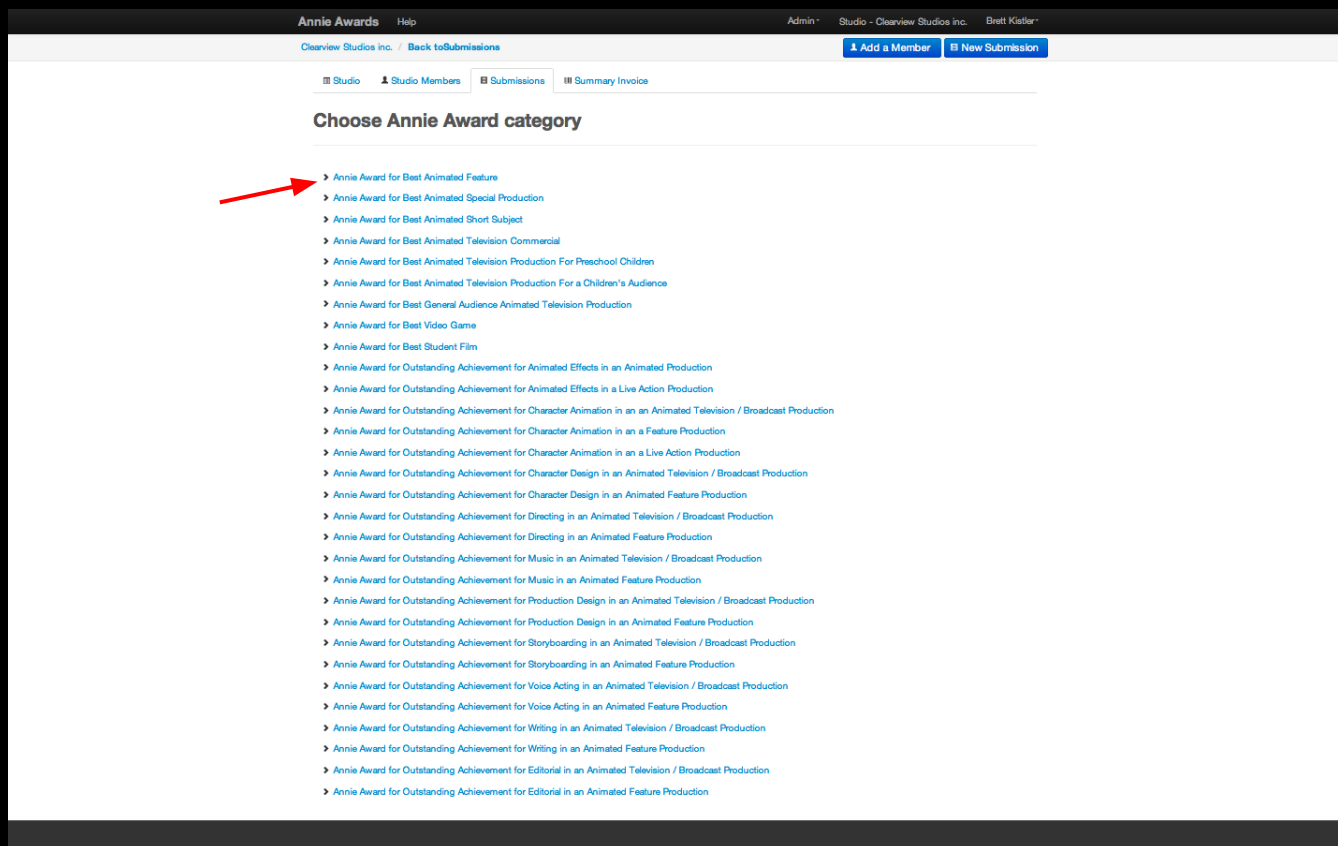
[Back to top ↑](#)

Now that you have alternate contacts listed within your studio, **you're ready to start submitting!**

Click "Annie Awards" on the top left-hand corner of the screen (indicated here with a red arrow) to go back to your dashboard.

A screenshot of the '40th Annual ANNIE AWARDS Online Submissions Portal' website. The page has a gold and black color scheme. At the top, there's a navigation bar with 'Annie Awards', 'Help', 'Admin', 'Studio - Clearview Studios Inc.', and 'Brett Kistler'. Below this is a large banner with the Annie Awards logo and the text '40th Annual ANNIE AWARDS Online Submissions Portal'. A message states: 'The deadline to receive Annie Award entries is Sunday, October 14, 2012, by 5:00PM. Time remaining: 1 month, 1 week, 5 days.' The main content area is divided into three columns. The left column is titled 'Getting started' and contains the text 'Getting Started with the Submissions is easy. Great. Now you're ready to' followed by a gold button labeled 'create submissions'. A large red arrow points to this button. The middle column is titled 'Submissions' with a 'manage' link. The right column is titled 'Clearview Studios inc' with a 'manage contacts' link. Below this, it lists 'Primary contact' as Brett Kistler (Added: Aug 16th, 00:28) and 'Alternate contacts' as Nathan Pertuset (Added: Aug 16th, 00:28). At the bottom, it says 'Announcing the 40th Annual Annie Awards'.

Click the gold "create submissions" button, shown here with a red arrow, to start creating your submissions.



You will then see a list of categories. Choose the category that corresponds to your submission. For this example, we will choose Category 1: *Annie Award for Best Animated Feature*.

Annie Awards How To Submit Admin Studio - Clearview Studios Inc. Judging Brett Kistler

Clearview Studios Inc. / Add a Member New Submission

Studio Studio Members Submissions Summary Invoice

#1 Annie Award for Best Animated Feature

Add Submission

Title

Please give the production title as it must be displayed in all media related to the Annie Awards, including press releases and graphics on screen at the ceremony. This may or may not be the same as the studio name. Check with your studio legal department or legal representation if there is any question.

Original Release Date 2013 - August - 24

To be eligible, project release date must be between January 1, 2012 and December 31, 2012.

Where Released

Where Exhibited or Released

Production Company

An Annie Award for Best Animated Feature shall be awarded to an animated feature in recognition of creative excellence in the art of animation.

Eligibility:

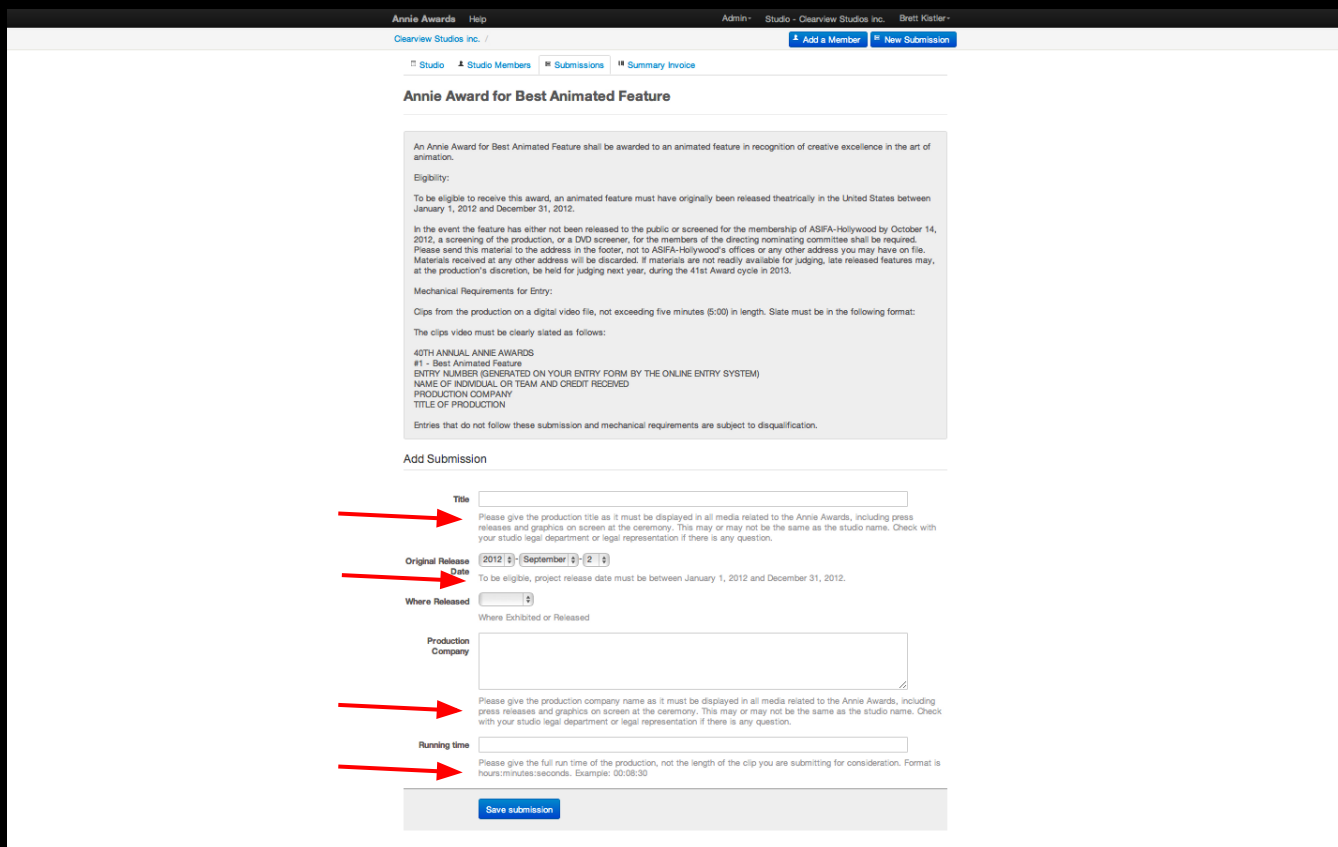
To be eligible to receive this award, an animated feature must have originally been released theatrically in the United States between January 1, 2013 and December 31, 2013. Animated productions that originally premiered in other media (e.g., television/broadcast, home video, etc.) and were later released theatrically, shall not be eligible to receive this award.

If the feature has either not been released to the public or screened for the membership of ASIFA-Hollywood by November 4th, 2013, a screening of the production or a DVD screener must be provided for the members of the best animated feature nominating committee. If materials are not readily available for judging, late released features may, at the production's discretion, be held for judging next year, during the 42nd Award cycle in 2014.

Mechanical Requirements for Entry:

Clips from the production on a digital video file, not exceeding five minutes (5:00) in length. Acceptable formats for video files are listed on vimeo.com/help/compression. Slate must be in the

You'll first notice that the category rules are helpfully shown on the submissions page itself. **Please read through the rules** for your chosen category -- as some have changed since last year -- and establish if the submission you want to enter is valid. If you have questions, please email submissionshelp@annieawards.org.



Annie Award for Best Animated Feature

An Annie Award for Best Animated Feature shall be awarded to an animated feature in recognition of creative excellence in the art of animation.

Eligibility:

To be eligible to receive this award, an animated feature must have originally been released theatrically in the United States between January 1, 2012 and December 31, 2012.

In the event the feature has either not been released to the public or screened for the membership of ASIFA-Hollywood by October 14, 2012, a screening of the production, or a DVD screener, for the members of the directing nominating committee shall be required. Please send this material to the address in the footer, not to ASIFA-Hollywood's offices or any other address you may have on file. Materials received at any other address will be discarded. If materials are not readily available for judging, late released features may, at the production's discretion, be held for judging next year, during the 41st Award cycle in 2013.

Mechanical Requirements for Entry:

Clips from the production on a digital video file, not exceeding five minutes (5:00) in length. State must be in the following format:

The clips video must be clearly stated as follows:

40TH ANNUAL ANNIE AWARDS
#1 - Best Animated Feature
ENTRY NUMBER (GENERATED ON YOUR ENTRY FORM BY THE ONLINE ENTRY SYSTEM)
NAME OF INDIVIDUAL OR TEAM AND CREDIT RECEIVED
PRODUCTION COMPANY
TITLE OF PRODUCTION

Entries that do not follow these submission and mechanical requirements are subject to disqualification.

Add Submission

Title

Please give the production title as it must be displayed in all media related to the Annie Awards, including press releases and graphics on screen at the ceremony. This may or may not be the same as the studio name. Check with your studio legal department or legal representation if there is any question.

Original Release Date

To be eligible, project release date must be between January 1, 2012 and December 31, 2012.

Where Released

Where Exhibited or Released

Production Company

Please give the production company name as it must be displayed in all media related to the Annie Awards, including press releases and graphics on screen at the ceremony. This may or may not be the same as the studio name. Check with your studio legal department or legal representation if there is any question.

Running Time

Please give the full run time of the production, not the length of the clip you are submitting for consideration. Format is hours:minutes:seconds. Example: 00:08:30

You'll also see instructions for filling out each individual field in the submission.

If you have additional questions, please email submissionshelp@annieawards.org.

Admin - Studio - Clearview Studios Inc. Brett Kister -

Clearview Studios Inc. / Add a Member New Submission

Studio Studio Members Submissions Summary Invoice

Annie Award for Best Animated Feature

An Annie Award for Best Animated Feature shall be awarded to an animated feature in recognition of creative excellence in the art of animation.

Eligibility:

To be eligible to receive this award, an animated feature must have originally been released theatrically in the United States between January 1, 2012 and December 31, 2012.

In the event the feature has either not been released to the public or screened for the membership of ASIFA-Hollywood by October 14, 2012, a screening of the production, or a DVD screener, for the members of the directing nominating committee shall be required. Please send this material to the address in the footer, not to ASIFA-Hollywood's offices or any other address you may have on file. Materials received at any other address will be discarded. If materials are not readily available for judging, late released features may, at the production's discretion, be held for judging next year, during the 41st Award cycle in 2013.

Mechanical Requirements for Entry:

Clips from the production on a digital video file, not exceeding five minutes (5:00) in length. State must be in the following format:

The clips video must be clearly stated as follows:

40TH ANNUAL ANNIE AWARDS
#1 - Best Animated Feature
ENTRY NUMBER (GENERATED ON YOUR ENTRY FORM BY THE ONLINE ENTRY SYSTEM)
NAME OF INDIVIDUAL OR TEAM AND CREDIT RECEIVED
PRODUCTION COMPANY
TITLE OF PRODUCTION

Entries that do not follow these submission and mechanical requirements are subject to disqualification.

Add Submission

Title

Please give the production title as it must be displayed in all media related to the Annie Awards, including press releases and graphics on screen at the ceremony. This may or may not be the same as the studio name. Check with your studio legal department or legal representation if there is any question.

Original Release Date

To be eligible, project release date must be between January 1, 2012 and December 31, 2012.

Where Released

Where Exhibited or Released

Production Company

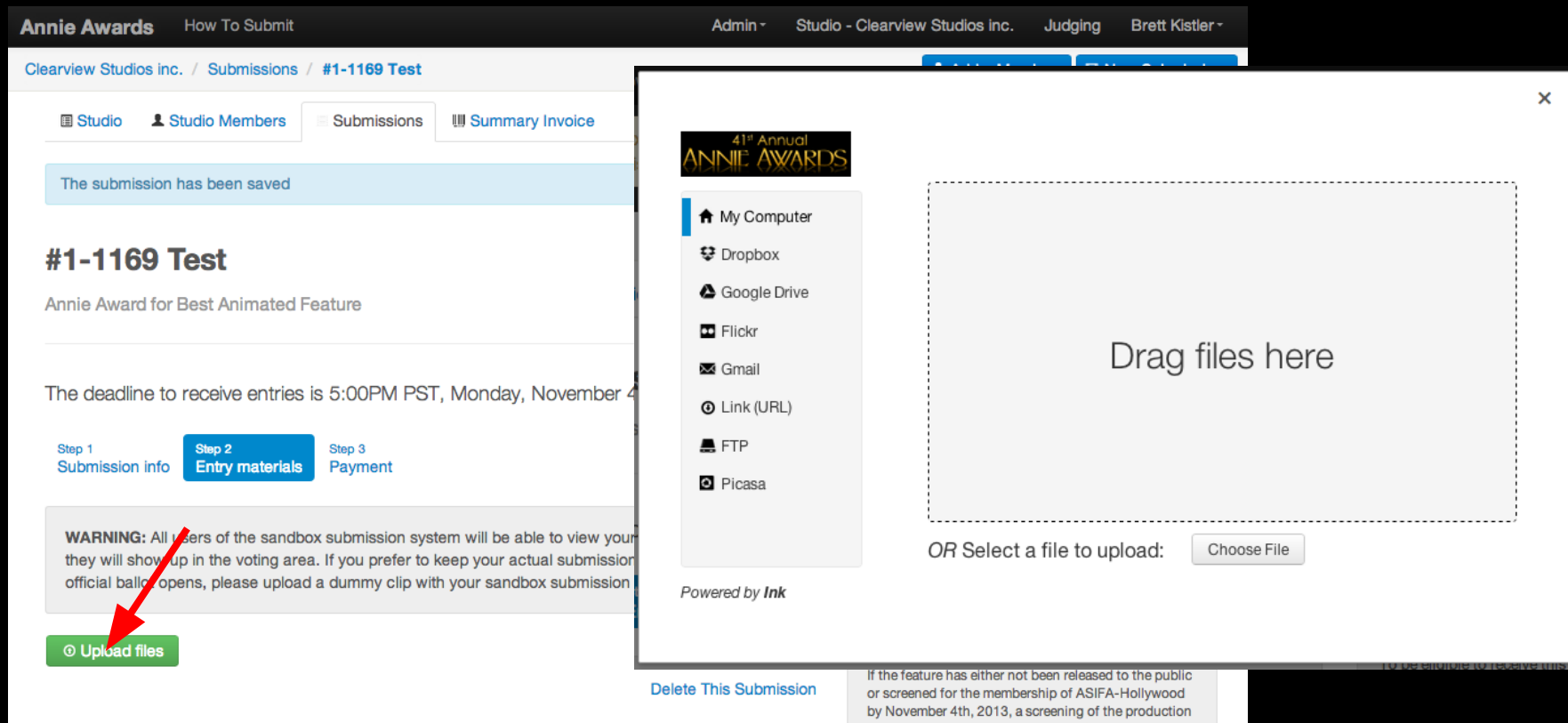
Please give the production company name as it must be displayed in all media related to the Annie Awards, including press releases and graphics on screen at the ceremony. This may or may not be the same as the studio name. Check with your studio legal department or legal representation if there is any question.

Running time

Please give the full run time of the production, not the length of the clip you are submitting for consideration. Format is hours:minutes:seconds. Example: 00:08:30

Save submission

When you've filled out all the fields, Click the blue 'save submission' button at the bottom of the screen.



The screenshot shows the 'Annie Awards' submission portal. The top navigation bar includes 'Admin -', 'Studio - Clearview Studios Inc.', 'Judging', and 'Brett Kistler -'. The main content area is titled 'Clearview Studios Inc. / Submissions / #1-1169 Test'. It features tabs for 'Studio', 'Studio Members', 'Submissions', and 'Summary Invoice'. A message states 'The submission has been saved'. Below this, the section is titled '#1-1169 Test' and 'Annie Award for Best Animated Feature'. A deadline notice reads: 'The deadline to receive entries is 5:00PM PST, Monday, November 4'. A progress bar shows 'Step 1 Submission info', 'Step 2 Entry materials' (highlighted), and 'Step 3 Payment'. A warning box states: 'WARNING: All users of the sandbox submission system will be able to view your... they will show up in the voting area. If you prefer to keep your actual submission official ballot opens, please upload a dummy clip with your sandbox submission'. A red arrow points to a green 'Upload files' button. An 'Upload' dialog box is open, showing a list of upload sources: 'My Computer', 'Dropbox', 'Google Drive', 'Flickr', 'Gmail', 'Link (URL)', 'FTP', and 'Picasa'. The dialog also includes a 'Drag files here' area and a 'Choose File' button. At the bottom of the dialog, it says 'Powered by Ink'.

You'll be taken 'Upload Entry Materials' tab of your entry (shown above).

Click the green 'Upload Files' button to open the 'Upload' dialog box.

New this year: Import clips and entry materials directly from Dropbox, Google Drive, FTP, Flickr, or even an external link!

Annie Awards
How To Submit
Admin
Studio - Clearview Studios Inc.
Judging
Brett Kistler

Clearview Studios Inc. / Submissions / #1-1169 Test
Add a Member
New Submission

Studio
Studio Members
Submissions
Summary Invoice

#1-1169 Test

Annie Award for Best Animated Feature

This submission is not yet complete. Still required:
Requires payment!

The deadline to receive entries is 5:00PM PST, Monday, November 4th, 2013

Step 1 Submission info **Step 2 Entry materials** Step 3 Payment Finalize Submission

Uploaded files

Video: Intro- Spinning Logo 720p.mov
3.42 MB Today, 13:44 [Preview Video](#) **Password: 5218b8e400a68** [Delete file x](#)

WARNING: All users of the sandbox submission system will be able to view your test submissions, as they will show up in the voting area. If you prefer to keep your actual submission clips private until the official ballot opens, please upload a dummy clip with your sandbox submission instead.

[Upload files](#) [Next →](#) [Delete This Submission](#)

An Annie Award for Best Animated Feature shall be awarded to an animated feature in recognition of creative excellence in the art of animation.

Eligibility:

To be eligible to receive this award, an animated feature must have originally been released theatrically in the United States between January 1, 2013 and December 31, 2013. Animated productions that originally premiered in other media (e.g., television/broadcast, home video, etc.) and were later released theatrically, shall not be eligible to receive this award.

If the feature has either not been released to the public or screened for the membership of ASIFA-Hollywood by November 4th, 2013, a screening of the production or a DVD screener must be provided for the members of the best animated feature nominating committee. If materials are not readily available for judging, late released features may, at the production's discretion, be held for judging next year, during the 42nd Award cycle in 2014.

Mechanical Requirements for Entry:

After you've uploaded your digital clip(s), click the 'Next' button.

To preview your clips, copy the password from the black pill below your clip title, then click the blue 'Preview Video' button and enter your password. Note that previews will not be available immediately after upload, so it's best to come back a little later.

Submit a Project

[Step 1
Submission info](#)
 [Step 2
Entry materials](#)
 [Step 3
Payment](#)

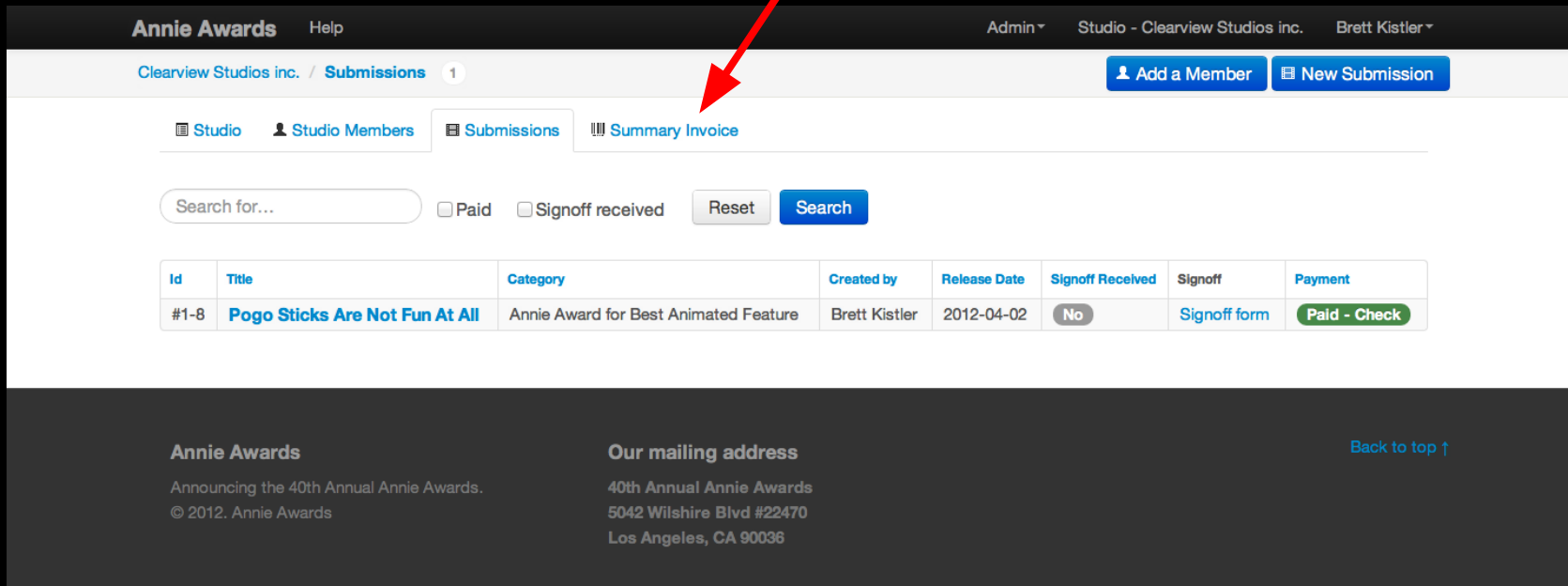
Payment

[Pay for this submission via credit card](#)
[Pay for all of my studio submissions via credit card](#)
[Pay for one or more submissions via mailed check](#)

Billing Information	Credit card
Name On Card <input type="text"/>	CC Type <input type="text"/>
Address <input type="text"/>	CC Number <input type="text"/>
City <input type="text"/>	CVC Number <input type="text"/>
State <input type="text"/>	Card Verification Code <input type="text"/>
Zip <input type="text"/>	Expiration month <input type="text"/>
	Expiration year <input type="text"/>
Number of submissions: 1 Total: \$100.00 USD	
Pay now Note: As this is only a test submission, your credit card will not be charged.	

Now you're ready to pay for your submission. Click 'Pay for this submission via credit card' and follow the instructions on the following screen.

If you'd like to pay for all of your submissions at once, first create all of your submissions and then choose 'Pay for all of my studio submissions via credit card' or 'Pay for one or more submissions via mailed check'.



Annie Awards Help Admin Studio - Clearview Studios inc. Brett Kistler

Clearview Studios inc. / Submissions 1

[Add a Member](#) [New Submission](#)

[Studio](#) [Studio Members](#) [Submissions](#) [Summary Invoice](#)

Search for... ☐ Paid ☐ Signoff received [Reset](#) [Search](#)

Id	Title	Category	Created by	Release Date	Signoff Received	Signoff	Payment
#1-8	Pogo Sticks Are Not Fun At All	Annie Award for Best Animated Feature	Brett Kistler	2012-04-02	No	Signoff form	Paid - Check

Annie Awards
Announcing the 40th Annual Annie Awards.
© 2012. Annie Awards

Our mailing address
40th Annual Annie Awards
5042 Wilshire Blvd #22470
Los Angeles, CA 90036

[Back to top ↑](#)

When your credit card transaction has been approved (or your check received by ASIFA at our **new address -- 5042 Wilshire Blvd. #22470, Los Angeles, CA 90036** -- your submission will be marked "paid" as shown above. In this example, the submission was paid by check and has been received by the Annies staff.

To see an invoice for your Annies submissions, click "Summary Invoice" (indicated here with a red arrow).

40th Annual Annie Awards
5042 Wilshire Blvd #22470
Los Angeles, CA 90036



40th Annual
ANNIE AWARDS

Clearview Studios Inc.
Mountain
Random, UT, 20202,
USA
0011

Invoice #138-2012

Sub-ID	Title	Payment method	Due	Paid
#3-9	Annie Awards submission for: I Much Prefer Ziplines		100.00	
#1-8	Annie Awards submission for: Pogo Sticks Are Not Fun At All	Check -		100.00
			Total:	200.00
			Amount Paid:	-100.00
			Amount due:	100 USD



You will see the above screen as a summary invoice. *This invoice is printable at any time.*

This summary invoice will indicate if there are any projects that are still unpaid (in the "Due" column). **Submissions remaining unpaid as of the Nov 4th deadline date will be rendered invalid.** (For your reference, the above example shows one submission remaining unpaid in the "Due" column.)

Id	Title	Category	Created by	Release Date	Signoff	Payment
#1-1165	The Best Movie ✓ Nominated	Annie Award for Best Animated Feature	Brett Kistler	2013-08-23	Signoff sheet	Paid - CC Transaction ID



Annie Awards
How To Submit
Admin -
Studio - Clearview Studios Inc.
Judging
Brett Kistler -

Clearview Studios Inc. / Submissions / #1-1169 Test
Add a Member
New Submission

Studio
Studio Members
Submissions
Summary Invoice

Your payment has been confirmed. Thank you.

#1-1169 Test

Annie Award for Best Animated Feature

This submission is not yet complete. Still required:

Please print, fill and return the signoff sheet!

Please upload photo and ceremony clip. Nominee bio is not required for this Category.

The deadline to receive entries is 5:00PM PST, Monday, November 4th, 2013

Step 1 Submission info Step 2 Entry materials Step 3 Payment **Step 4 Ceremony materials** Step 5 Signoff sheet

Required Nominee Materials

- Program Book Image**
Please upload a photo or illustrated portrait of as high a resolution as possible. File can be in any image format and should have the project ID in the file name.
 - If this is a nomination for a production category (not an individual achievement), please upload a production still.
 - If this is a team nomination, please upload a group photo of the team if at all possible.
 - If this is a nomination for a voice actor, please upload the actor's headshot.
 - Illustrations/caricatures are acceptable.

An Annie Award for Best Animated Feature shall be awarded to an animated feature in recognition of creative excellence in the art of animation.


Eligibility:

To be eligible to receive this award, an animated feature must have originally been released theatrically in the United States between January 1, 2013 and December 31, 2013. Animated productions that originally premiered in other media (e.g., television/broadcast, home video, etc.) and were later released theatrically, shall not be eligible to receive this award.

If the feature has either not been released to the public or screened for the membership of ASIFA-Hollywood by November 4th, 2013, a screening of the production or a DVD screener must be provided for the members of the best animated feature nominating committee. If materials are not readily available for judging, late

In the event that one or more of your submissions are nominated for an award, you'll receive an email asking you to return to the submissions portal to upload additional ceremony materials and your producer signoff form.

Your nominated submissions will be highlighted in your submissions list. After clicking on them, you will see two additional tabs with instructions for uploading your ceremony materials and for printing, signing, and uploading your completed signoff form. Signoff forms will be submitted digitally this year.



40th Annual
ANNIE AWARDS

This signoff form must be received by ASIFA-Hollywood no later than 5pm on Sunday, October 14th 2012 or the project will be ineligible. The signed form may be returned in one of two ways: it may be faxed to (818) 302-2035, or it may be emailed to signoff@annieawards.org.

Annie Award for Best Animated Feature
Submission #1-8

<p>Contact Information</p> <table border="0" style="width: 100%;"> <tr><td>Contact:</td><td>Brett</td></tr> <tr><td>Company:</td><td>Clearview Studios Inc.</td></tr> <tr><td>Address:</td><td>Mountain</td></tr> <tr><td>City/State/ZIP:</td><td>Random UT 20202</td></tr> <tr><td>Telephone:</td><td>0011</td></tr> <tr><td>Fax:</td><td>0022</td></tr> <tr><td>Email:</td><td>brett@clearviewstudios.com</td></tr> </table>	Contact:	Brett	Company:	Clearview Studios Inc.	Address:	Mountain	City/State/ZIP:	Random UT 20202	Telephone:	0011	Fax:	0022	Email:	brett@clearviewstudios.com	<p>Production Information</p> <table border="0" style="width: 100%;"> <tr><td>Running time:</td><td>01:12:17</td></tr> <tr><td>Production Company:</td><td>Stick In The Mud LLC</td></tr> </table>	Running time:	01:12:17	Production Company:	Stick In The Mud LLC
Contact:	Brett																		
Company:	Clearview Studios Inc.																		
Address:	Mountain																		
City/State/ZIP:	Random UT 20202																		
Telephone:	0011																		
Fax:	0022																		
Email:	brett@clearviewstudios.com																		
Running time:	01:12:17																		
Production Company:	Stick In The Mud LLC																		

I, the Executive Producer, or Producer of the production stated above, declare that the information on this form is true and correct, and the materials submitted for this entry are from the qualifying production and/or individual. In the event this entry is nominated, I hereby grant ASIFA-Hollywood permission to exhibit or display the materials submitted for this entry to the membership of ASIFA-Hollywood for Annie Award voting consideration.


Signature: _____ Date: _____

Print Name & Title: _____

The system will autogenerate a signoff form for you and open it in a new window. (The form is shown here for your reference). **Print this page.**

You must have your producer (or professor, for the student category) sign this form to vet your submission. *Without this form, your project is ineligible for an Annie.* **Instructions to return the form are shown at the top of the page (indicated here with a red arrow).**

[Annie Awards](#) [Help](#) [Admin](#) [Studio - Clearview Studios inc.](#) [Brett Kistler](#)

The logo for the International Animated Film Society (ASIFA) Hollywood, featuring a stylized Oscar statuette with 'a' and 'f' on its base.

40th Annual ANNIE AWARDS

Online Submissions Portal

The deadline to receive Annie Award entries is Sunday, October 14, 2012, by 5:00PM.
Time remaining: 1 month, 1 week, 5 days.

Getting started

Getting Started with the Submissions is easy.

Great. Now you're ready to [create submissions](#) !

Submissions [manage](#)

1. [Pogo Sticks Are Not Fun At All](#)
Today, 16:31
2. [I Much Prefer Ziplines](#)
Today, 16:37

Clearview Studios inc

[manage contacts](#)

Primary contact

- **Brett Kistler**
Added: Aug 16th, 00:28


Alternate contacts

- **Nathan Pertuset**
Added: Aug 16th, 00:28

You're almost done!

What's My Project ID?

40th Annual Annie Awards
5042 Wilshire Blvd #22470
Los Angeles, CA 90036


**40th Annual
ANNIE AWARDS**

Clearview Studios Inc.
Mountain
Randall, UT, 20202

Annie Awards How To Submit Rules

Clearview Studios Inc. / **Submissions** 8

[Studio](#) [Studio Members](#) [Submissions](#) [Summary Invoice](#)

 ☐ Paid
 ☐ Signoff received

Admin ▾ Studio - Clearview Studios Inc. Brett Kistler ▾

Sub-ID	Title
#3-9	Annie Awards submission for: I Much Prefer Ziplines
#1-8	Annie Awards submission for: Pogo Sticks Are Not Fun At All

Id	Title	Category	Created by	Release Date	Signoff Received	Signoff	Payment
#7-208	Line Drawings Moving Quickly	Annie Award for Best General Audience Animated Television Production	Brett Kistler	2012-09-16	No	Signoff form	<input type="button" value="Pay now ▾"/>
#5-207	So Many Singing Forest Animals	Annie Award for Best Animated Television Production For Preschool Children	Brett Kistler	2012-09-16	No	Signoff form	<input type="button" value="Pay now ▾"/>
#2-206	Plotless Wonder	Annie Award for Best Animated Special Production	Brett Kistler	2012-09-16	No	Signoff form	<input type="button" value="Pay now ▾"/>
#1-205	The Land of the Snap Zoom	Annie Award for Best Animated Feature	Brett Kistler	2012-09-16	No	Signoff form	<input type="button" value="Pay now ▾"/>
#7-11	Tuna Tube	Annie Award for Best General Audience Animated Television Production	Brett Kistler	2012-09-05	No	Signoff form	<input type="button" value="Pay now ▾"/>
#30-10	Daybreak in Spring	Annie Award for Outstanding Achievement for Editorial in an Animated Feature Production	Brett Kistler	2012-08-03	No	Signoff form	<input type="button" value="Paid - CC"/> Transaction ID 5656764323222223
#3-9	I Much Prefer Ziplines	Annie Award for Best Animated Short Subject	Brett Kistler	2012-08-09	No	Signoff form	<input type="button" value="Paid - CC"/> Transaction ID 5656764323222223
#1-8	Pogo Sticks Are Not Fun At All	Annie Award for Best Animated Feature	Brett Kistler	2012-04-02	No	Signoff form	<input type="button" value="Paid - Check"/> Check Number 44-645-656-56

Looking for your project ID?

You'll find the randomly generated number in one of two places -- **on the far left of your Summary Invoice or on the far left of your Submissions Management page.** Both are called out here with red arrows to help you see where to look.



As was the case last year, **we are no longer accepting physical submissions in almost every case.** To be greener (and much more resource-efficient), the Annie Awards has converted almost entirely to digital submissions. You'll be able to upload, then review your video *exactly as it will appear to the nomination committees and voters.*

There are three types of files you'll be able to upload:

- Video Files (specs on following page)
- PDFs (for design and storyboarding categories)
- JPGs (for design and storyboarding categories)

Where full-length productions are required, you will be given the option to either upload the full production or link the nomination committee to a video hosted on your own server.

Submissions uploaded to the portal are very secure - protected from download, copying or display on any other website than submissions.annieawards.org. Please note, however, that **you are responsible for the security of any full-length productions for which you provide links.**

Video Specs

- **File Size:** 2GB or less.
- **Codec:** H.264A codec is the format in which your video will be encoded. Different codecs have different features and varying quality. For best results, we recommend using H.264 (sometimes referred to as MP4).
- **Frame rate:** 24, 25, or 30 FPS If the frame rate exceeds 30 FPS (frames per second), you should encode your video at half that frame rate. For example, if you shot 60 FPS, you should encode at 30 FPS. If there is an option for keyframes, use the same value you used for frame rate.
- **Data rate:** 2000 kbps (SD), 5000 kbps (HD) This setting controls both the visual quality of the video and its file size. In most video editors, this is measured in kilobits per second (kbps). Use 2000 kbps for standard definition or 5000 kbps for high definition video.
- **Resolution:** 640x480 (SD), 1280x720 (HD) Choose 640x480 for 4:3 SD video, 640x360 for 16:9 SD video, and 1280x720 or 1920x1080 for HD. If you have the option to control the pixel aspect ratio (not the display aspect ratio), make sure it's set to "1:1" or "1.00," sometimes referred to as "square pixels."
- **Deinterlacing:** If it exists, enable the deinterlacing option.

Audio Specs

- **Codec:** AAC (Advanced Audio Codec)
- **Data rate:** 320 kbps, tops. (This can be lower.)
- **Sample rate:** 44.1 kHz, tops. (This can be lower.)

If your submission does not upload:

- Double-check that your video **keeps to the specs** set out on the "Prep Video Submissions" page of this document.
- **Ask your Studio IT Department** if there are firewalls or other measures in place that may be preventing your upload. They will be able to help you where **submissionshelp@annieawards.org** can not.

If you discover that you for some reason must submit materials physically to the Annie Awards mailing address, the administrative fee is **an additional \$100.00 USD per entry**, payable by the Oct 21st deadline or entries are invalid.

**Thanks for your interest in submitting your projects
for consideration for the 41st Annual Annie Awards!**

**The deadline to receive Annie
Award submissions is
November 4th, 2013
by 5:00PM PST.**

Should you need clarification or further assistance, please
contact us via email at submissionshelp@annieawards.org.

We will respond to all queries as soon as possible.